

Job Description

Job title	Nurse	Job family	Priory Adult Care
Reporting to	Deputy Home Manager	Job code	OP/008
Location	Various across division	Evaluation Date	August 2018

Job Purpose

To undertake and manage direct patient care, having participated fully in the assessment, planning and evaluation of care needs. Undertake the delivery of care, including individual and group sessions, to agreed quality standards as prescribed by internal procedures and health legislation.

Responsibilities

Quality

Manage the assessment, implementation and evaluation of individual patient care plans while promoting a professional working environment to ensure a high standard of patient care.

Adopt a systemic, individual approach to all patient care plans and communicate the outcomes to the clinical team both verbally and in writing, ensuring all CPA and risk assessment documentation is kept up to date.

Ensure effective communication of any concerns relating to patient care.

Deputise in the absence of the Ward Manager and their Deputy to manage the staffing and clinical needs of the ward as required.

Support and supervise new or junior staff.

Professional experience and nous to know when medical concerns or decisions need referring to Deputy or Home Manager.

Innovation

Assist and support regional management in developing and implementing new services.

Value

Manage the assessment, implementation and evaluation of individual patient care plans while promoting a professional working environment to ensure a high standard of patient care.

Knowledge / Education / Skills

First level registration.

Organises and prioritises own workload within established procedures, focussing on short-term objectives.

Experience

Sound, demonstrable post qualified experience, acquired through professional training in a related environment.

Responsibility

Staff

Provides advice and guidance to less experienced staff undertaking similar duties.

Budgets & equipment

Responsible for the correct handling of petty cash and administration of medication in accordance with policy and procedure where applicable and as required. Collective responsibility for the care and security of equipment and consumables on site.

Informatics

Responsibility for the accuracy, security and confidentiality of service user records.

Communication

Communication and interpersonal skills are a key feature of the role which will usually involve activities such as coaching, counselling etc.

Working Environment

The problems faced by patients may present difficult and challenging situations, which may heighten the physical, sensory and emotional demands of the role.

Special Features

The role holder must undertake Continuing Professional Development.

Upholding the Company Behaviours	
This provides some guidance on the types of conduct to support the Company Behaviours	
Behaviour	Evidence
Putting People First	<ul style="list-style-type: none"> • Strives to ensure every colleague is able to make a positive and lasting difference to Service Users and their families • Actively seeks to develop the potential of every service user and staff member
Being a Family	<ul style="list-style-type: none"> • Celebrates success and supports colleagues through difficult times • Demonstrates loyalty to colleagues, manager and team
Acting with Integrity	<ul style="list-style-type: none"> • Is honest and respectful in all interactions with colleagues and customers • Demonstrates emotional control • Ensures accurate recording of any transactions and interactions on all company documentation • Challenges poor performance and behaviours
Being Positive	<ul style="list-style-type: none"> • Promotes the company in a positive way at all times • Strives for positive outcomes, especially when times are challenging
Striving for Excellence	<ul style="list-style-type: none"> • Always puts service quality first • Shares and encourages innovation • Keeps on top of new developments in the sector