

Job Description			
Job Title	SAP BI Consultant	Job Family	IT
Reporting to	Michael Sparks	Job Code	
Location	Home / Office hybrid working: Bristol IT Department or Priory Hospital Darlington (Finance Dept) or Hammersmith Office	Evaluation Date	
Job Purpose			
<i>Summary of key purpose of the job (no more than 1-3 sentences)</i>			
Job Overview			
<ul style="list-style-type: none"> • Design, implementation, further development and operation of the BI applications based on SAP BW 7.5 on HANA and Business Objects, in personnel, Clinical and financial reporting. • Coordination and implementation of technical requirements in close cooperation with the SAP IT team and the relevant business areas • Diverse range of tasks from requirements analysis through implementation of the entire ETL process to report development • Participation in projects and assumption of (partial) project management tasks • Monitoring and management of charging processes 			
Responsibilities			
<u>Leadership</u>			
<ul style="list-style-type: none"> • <i>None</i> 			
<u>Budgets & Equipment</u>			
<ul style="list-style-type: none"> • <i>None</i> 			
<u>Information</u>			
<ul style="list-style-type: none"> • Shared responsibility for the confidentiality, security and accuracy of records, data and information. Ensuring good quality documentation, which meets the regulatory guidelines and statutory requirements. 			
Knowledge / Education / Skills			
What we would like from the role holder			
<ul style="list-style-type: none"> • Analytical, methodological and conceptual approach • Confident presentation and communication skills, with experience of mentoring • Good problem solving skills and stress management • Good MS Office skills (Excel, Word, PowerPoint) 			
Experience			
Duties include but are not limited to			
<ul style="list-style-type: none"> • Successfully completed studies in the field of economics, business informatics, computer science or training with a comparable background • Extensive knowledge of working with SAP Business Warehouse, SAP BW 7.5 on HANA • Experience with Analysis for Office and Lumira Designer • Knowledge of SAP HCM an advantage • Experience with Microsoft SQL Database and query language also an advantage 			

Communication

- You work in a structured and independent manner, communicating actively and in an collaborative manner
- German language skills desirable but not essential

Working Environment

The role is a hybrid Office / Working from home, therefore, some travel is required to offices in Bristol, London and Darlington.

Safeguarding

All Priory colleagues have a responsibility to safeguard the individuals we care for, these may be adults and children or individuals connected to the people Priory supports. Colleagues must ensure they are aware of the local child and adult safeguarding policies and procedures in their service, in addition who to contact within the Local Authority Safeguarding Team for further advice.

All colleagues are required to attend safeguarding training appropriate to their role and to undertake additional training in associated areas.

Upholding Company Behaviours

This provides some guidance on the types of conduct to support the Company Behaviours

Behaviour	Evidence
Putting people first - we put the needs of our service users above all else	<ul style="list-style-type: none">• Strives to ensure every colleague is able to make a positive and lasting difference to our patients, clients and residents and their families• Actively seeks to develop the potential of every service user and staff member
Being supportive - we support our colleagues, our service users and their families when they need us most	<ul style="list-style-type: none">• Celebrates success and supports colleagues through difficult times• Demonstrates loyalty to colleagues, manager and team
Acting with integrity - we are honest, transparent and decent. We treat each other with respect	<ul style="list-style-type: none">• Is honest and respectful in all interactions with colleagues and customers• Demonstrates emotional control• Ensures accurate recording of any transactions and interactions on all company documentation• Challenges poor performance and behaviours
Striving for excellence - for over 140 years, we have been trusted by our service users with their care. We take this trust seriously and constantly strive to improve the services we provide	<ul style="list-style-type: none">• Always puts service quality first• Shares and encourages innovation• Keeps on top of new developments in the sector
Being supportive - we support our colleagues, our service users and their families when they need us most	<ul style="list-style-type: none">• Promotes the company in a positive way at all times• Strives for positive outcomes, especially when times are challenging