

Job Description

Job title	Occupational Therapist	Job family	Healthcare
Reporting to	Therapy Services Manager	Job code	
Location		Evaluation Date	December 2020

Job Purpose

To manage patients using evidence based and patient centric principals to assess, plan, implement and evaluate interventions, which provide patients with the confidence, skills and coping strategies required for independent living.

Responsibilities

- Manages and co-ordinates the implementation of individual treatment plans for occupational therapy services ensuring treatments, activities and interventions are delivered through effective application and communication.
- Receives and responds promptly to referrals undertaking patient assessments to identify and prioritise patient needs before planning and delivering the appropriate and relevant interventions either on an individual or group basis. Maintains accurate and timely records detailing each patient's rehabilitation / progress.
- Ensures the effective and efficient management of more junior staff.
- Maintains and develops close working relationships with professional and clinical colleagues within the multi-disciplinary team, ensuring clinical practice is in line with Priory policies and procedures and complies with statutory regulations and quality standards.
- Contributes to business growth by actively promoting priory therapy services in line with the local units' business plan.
- Maintains effective communication links with patients, relatives, carers, and purchasers throughout the patient's rehabilitation.
- Leads on implementation of new services within own site, sharing best practice with other sites in the area.
- Ensures the services and support provide offers good value for money and supports the overall aim of the site.

Knowledge / Education / Skills

BSc Hons or Diploma in Occupational Therapy and accreditation by the HCPC

Experience

The role holder will require prior exposure to working within an Occupational Therapy setting including experience of working within the specialised area i.e. addictions, neuro-rehab or eating disorders.

Communication

This role will be focused upon developing and maintaining productive and stable relationships with patients through effective communication, coaching and counselling techniques and highly developed interpersonal skills.

Responsibility

Staff

Assists less experienced colleagues and occasionally provides professional supervision to students and trainees.

Budgets & equipment

Shared responsibility for ensuring the serviceability of equipment and for replenishing supplies of materials.

Informatics

Shared responsibility for the confidentiality, security and accuracy of patient records, data and information.

Safeguarding

All colleagues have a responsibility to protect and safeguard vulnerable individuals at risk (whether children or adults). Colleagues must be aware of local child and adult protection procedures, and who to contact within the Local Authority Safeguarding team for further advice. All colleagues are required to attend safeguarding awareness training and to undertake additional training appropriate to their role.

Working Environment

The problems faced by patients may present challenging situations, which may increase the physical, sensory and emotional demands of the role.

Upholding the Company Behaviours

This provides some guidance on the types of conduct to support the Company Behaviours

Behaviour	Evidence
Putting People First	<ul style="list-style-type: none"> Strives to ensure every colleague is able to make a positive and lasting difference to Service Users and their families Actively seeks to develop the potential of every service user and staff member
Being Supportive	<ul style="list-style-type: none"> Celebrates success and supports colleagues through difficult times Demonstrates loyalty to colleagues, manager and team
Acting with Integrity	<ul style="list-style-type: none"> Is honest and respectful in all interactions with colleagues and customers Demonstrates emotional control Ensures accurate recording of any transactions and interactions on all company documentation Challenges poor performance and behaviours
Being Positive	<ul style="list-style-type: none"> Promotes the company in a positive way at all times Strives for positive outcomes, especially when times are challenging
Striving for Excellence	<ul style="list-style-type: none"> Always puts service quality first Shares and encourages innovation Keeps on top of new developments in the sector